



Apparel- Product Development Checklist

- **Review all Sportsman's Guide Import Requirements and Manuals on Navegate.com**
 - <https://www.navegate.com/sportsmans>
 - All samples must be tagged with the Sportsman's Guide development hangtag and filled out completely (SEE PAGE 2 FOR EXAMPLE)

- **1st Development Sample- must be received at the Sportsman's Guide within 30 Days of Sportsman's Guide requesting a 1st development sample**

Samples must be based on Sportsman's Guide technical specifications

- Men's sample size: Large or 34x32
- Women's sample size: Medium or 10
- Available fabric and trims in similar construction can be used
- Additional "development samples" may be required until styling and fit is approved. These must be delivered within 20 Days of the vendor receiving the revisions from the Sportsman's Guide

***Please note: after development samples are reviewed,
Sportsman's Guide will advise if they will be moving forward with production***

- **Jump Size Samples (JSS)- must be received by Sportsman's Guide within 30 Days of the vendor receiving development sample approval**

Samples must be based on Sportsman's Guide technical specifications

- Men's JSS sizes, send one of each; M, L, XL, 2XL or 30x32, 34x32, 38x32, and 42x32
- Women's JSS sizes, send one of each; S, M, L or 4, 8, 10
- Available fabric and trims in similar construction can be used
- Additional "JSS samples" may be required until styling and fit is approved. These must be delivered within 20 Days of the vendor receiving the revisions from the Sportsman's Guide

- **Fabric, Trim and Color Submissions- must be received by the Sportsman's Guide and approved prior to Pre-Production Sample**

Fabrics, Trims and Colors must be provided for approval in actual material and construction

- Trim includes all buttons, snaps, zippers, seam tape, embroidery, contrast color thread on actual fabric, woven labels, care/content/country of origin label, run number label, poly bags, tissue paper and other packaging in addition to any material that is used as trim
- All colors must be provided in a series of shades for approval based on Sportsman's Guide color direction

***Please note: If an item is a reorder, colors and trims do not need to be resubmitted for approval,
if there is no noticeable variation in color/quality from the most recent season's production.
Sportsman's Guide will advise any changes or exceptions***

- **Pre-Production Samples (PP)- must be received by the Sportsman's Guide at least 30 days before production begins**

Samples must be based on Sportsman's Guide technical specifications

- Men's sample size: Large or 34x32

- Women's sample size: Medium or 10
- Every detail of the garment must be correct, including; fabric, treatments, color, trim, labels, and packaging
- One sample of every colorway ordered is REQUIRED at PP stage
- Additional "PP samples" may be required until design and fit is approved. These must be delivered within **14 Days** of the vendor receiving the revisions from the Sportsman's Guide

□ **Top Of Production Sample (TOP)- must be received by the Sportsman's Guide immediately after production starts.**

Sportsman's Guide reserves the right to halt production if TOP sample does not match approved PP sample

- Men's sample size: Large or 34x32
- Women's sample size: Medium or 10

□ **Packaging**

Perforated Master Carton, Polybag, UPC Sticker Format: send format for approval to Import Specialist

- Refer to Navigate.com/sportsmans for the Import Carton Packaging and Marking Requirements document

□ **Intertek Audit**


All POs require an in-house Intertek QA audit prior to shipping approval. Please contact the Sportsman's Guide Import Specialist to receive the procedures for booking inspections

Apparel- Development Sample Hangtag (Example)

*All samples must be tagged with the Sportsman's Guide development hangtag and filled out completely.
All fields are required*

Front

Back

	Sportsman's Guide Development Sample Tag	
	Date: <u>8/07/17</u>	
Vendor Name: <u>Vendor</u>		
Sportsman's Guide Product# <u>123456</u>		
Product Description: <u>5 Pocket Jean</u>		
Color: <u>Indigo</u> Size: <u>34x32</u>		
Fabric/Weight: <u>100% Cotton, 14 oz</u>		
SAMPLE TYPE 1 st Fit Sample <input type="checkbox"/> Jump Size Set <input type="checkbox"/> 2 nd Fit Sample <input type="checkbox"/> Photo Sample <input type="checkbox"/> PP Sample <input checked="" type="checkbox"/> Top Sample <input type="checkbox"/>		
For SG Use		
Fabric/Trims Available Fabric <input checked="" type="checkbox"/> Bulk Fabric <input type="checkbox"/> Available Trims <input checked="" type="checkbox"/> Bulk Trims <input type="checkbox"/>		
Comments: _____ _____ _____ _____		